

**Application Form – Grant Funding Support Request**

The Buxton FC Foundation was set up primarily to help towards the costs of training and playing football, however we can consider requests for other needs that meet one or more of our objectives:

1. To promote community participation in healthy recreation by providing facilities for the playing of association football and other sports capable of improving health
2. To assist in providing facilities for sport, recreation or other leisure time occupation of such persons who have need for such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances or for the public at large in the interest of social welfare and with the object of improving their conditions of life;
3. To relieve sickness and to preserve and promote physical and mental health through such charitable means as the trustees think fit;
4. To advance the education of children and other persons including academic, social and physical education) through such charitable means as the trustees think fit; and
5. For the general purposes of such charitable bodies or for such other exclusively charitable purposes in each case as the trustees may from time to time decide.

If you believe that your request fits one or more of the above objectives, please complete this form.

**If you are applying for help with Young Bucks fees – please use the other form that can be downloaded** [**here**](https://www.buxtonfc.co.uk/foundation)**.**

Please note, we may require further information or evidence to process your application. This may include evidence about finances and/or more details about the request itself in order to establish that there is a genuine need.

**Section 1: YOUR DETAILS**

|  |  |
| --- | --- |
| **Your name** |  |
| **Contact address** Must include post code |  |
| **Email address** |  |
| **Phone number** |  |
| **Please select***Click the box and a cross will appear to select* | [ ]  I am applying for myself (personal)[ ]  I am applying on behalf of an organisation Organisation name: …………………………………………………… |
| **I am requesting a total amount of (in £):** |  |
| **The above figure is for help with:***Please provide as much information as possible regarding your request* |  |
| **I believe this request relates to the following objective(s) of BFCF***Please see above list for full details of each* | [ ]  Objective 1.1[ ]  Objective 1.2[ ]  Objective 1.3[ ]  Objective 1.4[ ]  Objective 1.5 |
| **Any other relevant information you wish to include as part of your application:**  |  |

Please note the following:

* You may be asked to supply additional evidence to support your application after it has been submitted
* All applications are treated in the strictest confidence
* BFCF is a registered charity regulated by the Charity Commission. The funds available are raised by volunteers and donated in good faith. Any fraudulent claims will be treated as such and passed on to the relevant authorities. We are here to help where help is genuinely needed.

**SIGN OFF**

I confirm that

[ ]  I have completed the ‘My Details’ in Section 1 of this form

[ ]  The information I have provided about my request is wholly truthful

[ ]  I understand that BFCF may respond to my application with a request for more information before a decision can be made

|  |  |
| --- | --- |
| **Date** |  |
| **Signature** |  |

If you are submitting this form electronically please note that your email will be used as your electronic signature.

**Frequently Asked Questions**

**Can I get help completing the form?**

Of course, we are here to help. If you have any questions about the form, please email chris@buxtonfc.com

**How do payments work?**

If your application is successful, wherever possible, funds will be paid directly to the provider to cover the agreed cost. Where this is not possible, the best way to arrange payments will be pre-agreed with you by a Trustee.

**How do I supply the supporting evidence for my application?**

You can send photocopies, scans, screenshots, or clear photographs when you submit your form.

**How quickly will I hear back?**

We aim to process and respond to all applications within 21 days. Please do bear in mind that the charity is run by volunteers and that occasionally, if a very high number of applications are received at the same time, it may take longer to process yours.

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**Can I apply for more than one child?**

You can apply for support for more than one child, you just need to provide names of all children and their teams on your form. If you have more than one child in the house but only one plays football that is fine, the higher threshold will still apply.

**Why do we ask for copies of bank/benefit statements?**

Our funds are raised by volunteers and donated in good faith. We have a responsibility to ensure that we establish a genuine need before we distribute any money.  The supporting documents that you’re asked to provide are the simplest way to provide evidence that there is a genuine need. All of the information you send to us is kept completely confidential, your name is only seen by one trustee when received, after which everything that you provide will be anonymised.

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**What do we do with information we receive and store?**

Full information about how we store, and share your data can be found in our Privacy and General Data Protection Regulation (GDPR) policy which can be viewed at www.buxtonfc.co.uk/foundation.

**Do I receive money into my bank if my application is successful?**

In most cases, the charity will arrange payment on your behalf rather than transferring money to any individual. There may be exceptions to this, please talk to us before submitting your application if you believe there is a need for funds to be received directly.

**How quickly will I hear back?**

We aim to process and respond to all applications within 21 days. Please do bear in mind that the charity is run entirely by volunteers and that occasionally, if a very high number of applications are received at the same time, it may take longer to process yours. If this is the case, you will be informed of any delay.

We acknowledge all applications - if you do not hear back from us, please assume we haven’t yet received yours and get in touch with the team so that we can help you to resend your form.

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**Will I hear back if I haven’t been successful?**

Yes, we respond to all applicants, whatever the outcome of the application is.

**Can I apply for support with the costs of kit and subs for more than one child?**

You can apply for support for more than one child, you just need to provide names of all children and teams on the form.

**What can you do if I am not happy with a BFCF-related matter?**

If you have a complaint, you can raise this via letter or email addressed to the charity’s Chief Executive, Jennifer McBain, sent to The Tarmac Silverlands Stadium, Silverlands, Buxton, SK17 6QH or jennifer@buxtonfc.com. If you are not satisfied with the outcome, you can escalate your complaint by contacting the Charity Commission, by whom we are regulated.