



BFC & BLC RISK ASSESSMENT (CENTRE WORKPLACE- SILVERLANDS) - COVID-19 (Updated March 2021)

Please note, all activities at the Tarmac Silverlands Stadium are currently suspended with the exception of the Academy (education and training). As such, some of the hazards identified in this risk assessment may not currently apply, however should be considered for future changes as restrictions start to ease.

Identified hazard: Spread of Covid-19 (Coronavirus)

Who does this risk assessment (RA) identify as potentially being harmed as a result of this hazard?

- Staff
- Students
- Opposition Players
- Spectators
- Cleaners
- Contractors
- Vulnerable groups – elderly, pregnant workers, those with existing underlying health conditions

Controls Required & In Place	Additional Controls	Action by whom?	Action by when?	Done?
<p><u>Hand Washing & Sanitising</u></p> <ul style="list-style-type: none"> • Hand washing facilities with soap and water in place • Stringent hand washing taking place • Staff encouraged to protect the skin by applying emollient/hand cream regularly • Gel sanitisers in any area where washing facilities not readily available, as per FA guidance • Entry and exit anti-bacterial gel to be provided & used by players, staff and visitors 	<ul style="list-style-type: none"> • All staff and players to be reminded on a regular basis to wash their hands for 20 seconds with hot water and soap • Also reminded to catch coughs and sneezes in tissues – follow <i>Catch it, Bin it, Kill it</i> and to avoid touching face, eyes, nose or mouth • To help reduce the spread of Covid-19 by reminding everyone of the current public health advice 	Robert Turner	With immediate effect from 01.08.20	Yes

<p>Cleaning</p> <ul style="list-style-type: none"> • Ensuring that the venue is frequently cleaned and disinfected objects/surfaces that are touched regularly, particularly in areas of high use such as cage gate handles, door handles, toilet areas and reception area using appropriate cleaning products and methods • Staff to ensure that training equipment is cleaned and disinfected on a regular basis using antibacterial disinfectant spray as per the FA guidance. 	<ul style="list-style-type: none"> • Rigorous checks will be carried out by managers to ensure that the necessary procedures are being followed • Guidance for disposal of tissues, PPE, cleaning items: they should be placed in double-bagged refuse sacks and left for 72 hours before placing in the usual waste collection bins. 	<p>Robert Turner/Mark Shenton</p>	<p>On-going from 01.08.20</p>	<p>Yes</p>
<p>Social Distancing</p> <ul style="list-style-type: none"> • Working to ensure social distancing procedures are in place - reducing the number of persons in any area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency • Socially distanced entry/exit system that adheres to the government guidelines. Visible distance floor markings, tape and/or banners or graphics to the same purpose. Where possible, outdoor entry/exit is deemed best practice (in place at BFC) • Taking steps to review session rotas including start & finish times/rota patterns etc to ensure the number of staff on site both complies with safeguarding practice and also government guidelines on permitted group sizes. <i>Current guidelines 01/06/20 state 1 coach to 5 players.</i> • More time to be allowed for arrival/departure to/from centres for staff to risk assess, clean and prepare sessions • Session plans have been reformatted to ensure that all training sessions follow FA Guidance. • Venue has implemented safe practice for car parking to reduce distance where possible • Players and spectators will have been advised to 	<ul style="list-style-type: none"> • Staff/players to be reminded on a daily basis of the importance of social distancing both in the workplace and outside of it – this forms part of the daily Induction from the First team staff, student coach or academic staff • Manager checks to ensure this is adhered to • Stewards to ensure spectators stick to guidelines and distancing • Internal communication channels and cascading of messages through Line Managers will be carried out regularly to reassure and support staff/players in a fast-changing situation 	<p>Mark Shenton</p> <p>Mark Shenton & all Club Coaches/ Man. Team</p>	<p>With immediate effect & at all fixtures from 01.08.20</p>	

<p>expect longer registration/de-registration times so that players can enter/exit sessions in the safest way possible, considering social distancing and sanitising requirements at all times</p> <ul style="list-style-type: none"> • Venue has clearly marked spectator zones taking into consideration the 2m distance government guidance. Where this is not possible, spectators will be asked to wait in their vehicle until the end of the session • For regular meetings or training events, conference calls are to be used wherever possible instead of face to face meetings. 				
<p><u>PPE</u></p> <ul style="list-style-type: none"> • Where PPE is a requirement for risks associated with the work undertaken, appropriate equipment including gloves, masks and anti-bacterial gel will be provided • FA Guidance is that the following items are mandatory: Anti Bacterial Hand Sanitiser Gel and Anti Bacterial Disinfectant Spray for equipment • The following PPE items are optional should staff choose to wear them: Face Masks/Coverings and Disposable Nitrile Gloves. 	<ul style="list-style-type: none"> • Assigned coach (Nigel Keogh) is responsible for the reporting of PPE stock control and must notify the Operations team should their stock levels run low and thus require additional stock to be ordered. 	Nigel Keogh	01.08.2020 and ongoing	
<p><u>Wearing of Gloves</u></p> <ul style="list-style-type: none"> • Where Risk Assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these will be provided. Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely • FA guidance does not include the use of gloves. This is optional, but gloves will be available should staff choose to wear them. • 	<ul style="list-style-type: none"> • Staff to be reminded that wearing of gloves is not a substitute for good hand washing 	Mark Shenton	On-going from 01.08.20	Done
<p><u>Symptoms of Covid-19</u></p>				

<ul style="list-style-type: none"> • If anyone becomes unwell with a new continuous cough or a high temperature in the workplace, they will be sent home and advised to follow the stay at home guidance. Line managers will maintain regular contact with staff members during this time. • If advised that a member of staff or public has developed Covid-19 and were recently on our premises (including where a member of staff has visited other work place premises) the Directors of the workplace (BFC) will contact the Public Health Department and inform any other relevant parties (i.e. education partners University of Derby) • Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken. 	<ul style="list-style-type: none"> • Line managers will offer support to staff who are affected by Coronavirus or has a family member affected • Communicate with players to ensure isolation & support if required. • Guidance of the government's track and trace system MUST be advised and adhered to immediately • Impress on spectators/visitors the fact that it is everyone's responsibility to take steps to combat the spread of the virus and that people should themselves risk assess whether they wish to attend • Advise people that they may not attend if they have the virus or are displaying symptoms or are feeling generally unwell. 	Robert Turner	On-going from 01.08.20	
<p><u>Vehicles/Vans</u></p> <ul style="list-style-type: none"> • Staff should not share vehicles or vans, where suitable distancing cannot be achieved and must wear PPE. 		All staff	01.08.20	Done
<p><u>Mental Health</u></p> <ul style="list-style-type: none"> • Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help. 	<ul style="list-style-type: none"> • Regular communication of mental health information and open-door policy for those who need additional support. 	All Club Staff	On-going from 01.08.20	Done
<p><u>Safeguarding</u></p> <ul style="list-style-type: none"> • Usual Best Practice Safeguarding will always be used during the sessions. 		Academy/ Club Staff	On-going from 01.08.20	Done
<p><u>Toilet Facilities</u></p> <ul style="list-style-type: none"> • Due to social distancing and safeguarding, spectators and players should plan accordingly when considering toilet breaks. Where possible, visits to the toilet should be made prior to the 	<ul style="list-style-type: none"> • Monitor the effectiveness of all measures introduced, especially at peak times. Be prepared to adjust accordingly. 	Robert Turner/ Mark Shenton	On-going from 01.08.20	Done

<p>start or after the end of the sessions.</p> <ul style="list-style-type: none"> • Regular cleaning of toilet facilities will be carried out by venue staff. • When in toilets, spectators to: <ul style="list-style-type: none"> ▪ Maintain social distancing ▪ Avoid of congestion ▪ Maintain good hygiene 	<ul style="list-style-type: none"> • Train workers to promote compliance to facility users. • Train workers to report / deal with issues of non-compliance. 			
<p><u>Travel & Movements at the Ground</u></p> <ul style="list-style-type: none"> • Where possible it is recommended that players only travel to/from sessions with spectators belonging to their own household due to social distancing guidelines. One spectator only per household is recommended • Provide signage so people can find their destination quickly • Review how people normally walk through the facilities and adjust this to reduce congestion and contact between user • Regulate the entry to the ground to avoid overcrowding • Apply social distancing markings where possible to the turnstile entrances/toilets/and the queues to the bars & food outlets • Where necessary install one-way arrow markings to help foot traffic flow management • Where practicable use single direction to avoid congestion i.e. one-way only entrances/exits. • Manage use of toilet facilities to avoid congestion • Stewards/staff/volunteers to manage queuing and turnstile admission and to wear appropriate PPE • All turnstiles to open where possible and markers in place outside ground to encourage social distancing whilst queuing 	<ul style="list-style-type: none"> • Monitor the effectiveness of all measures introduced, especially at peak times. Be prepared to adjust accordingly. • Train workers to promote compliance to facility users. • Train workers to report/deal with issues of non-compliance. 	Robert Turner/ Mark Shenton	On-going from 01.08.20	Done
<p><u>Turnstiles/Shop/Canteen/Bar</u></p>		Robert	On-going	Done

<ul style="list-style-type: none"> • Maintain Social Distancing with floor markings signage and staff management • Avoid Congestion by restricting numbers passing through entry gates • Promote Good Hygiene by use of sanitisation points. • Obtain contact details of everyone for track and trace purposes 	<ul style="list-style-type: none"> • Monitor the effectiveness of all measures introduced, especially at peak times. Be prepared to adjust accordingly. • Train workers to promote compliance to facility users. • Train workers to report/deal with issues of non-compliance. 	Turner/ Mark Shenton	from 01.08.20	
<p>Shop</p> <ul style="list-style-type: none"> • Maintain social distancing • Promote good hygiene. 	<ul style="list-style-type: none"> • Monitor the effectiveness of all measures introduced, especially at peak times. Be prepared to adjust accordingly. • Train workers to promote compliance to facility users. • Train workers to report/ deal with issues of non-compliance. 	Robert Turner/ Mark Shenton	On-going from 01.08.20	Done

Useful Links

COVID-19 poster - https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/876220/COVID19_Guidance_Education.pdf

Managing premises - <https://www.gov.uk/government/publications/managing-school-premises-during-the-coronavirus-outbreak/managing-school-premises-which-arepartially-open-during-the-coronavirus-outbreak#other-points-to-consider> (applicable to May 31st)

Guidance on infection prevention and control for COVID-19 - <https://www.gov.uk/government/publications/wuhan-novel-coronavirus-infection-prevention-and-control>

First aid guidance - <https://www.gov.uk/government/publications/novel-coronavirus-2019-ncov-interim-guidance-for-first-responders/interim-guidance-for-first-respondersand-others-in-close-contact-with-symptomatic-people-with-potential-2019-ncov>

Cleaning of non-healthcare settings - <https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings>

Current guidance from the government – <https://www.gov.uk/coronavirus>

Guidance from Staffordshire FA for re-starting football activities <http://www.staffordshirefa.com/news/2020/jun/12/new-guidance-documents-issued-for-re-starting-footballactivity-during-covid-19>

Advice from Club Matters - <https://www.sportenglandclubmatters.com/>