

Buxton FC

RISK ASSESSMENT (CENTRE WORKPLACE- SILVERLANDS) INCLUDING COVID-19 – (Updated)

Covid-19 is an illness that can affect your lungs and airways.

It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.

What are the hazards?	Who might be harmed?	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Spread of Covid-19 Coronavirus	<p>Staff</p> <p>Players</p> <p>Spectators</p> <p>Cleaners (BFC Responsibility)</p> <p>Contractors (BFC Responsibility)</p> <p>Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions</p>	<p><u>Hand Washing & Sanitising</u> Hand washing facilities with soap and water in place</p> <p>Stringent hand washing taking place</p> <p>Staff encouraged to protect the skin by applying emollient cream regularly</p> <p>Gel sanitisers in any area where washing facilities not readily available, as per FA guidance.</p> <p>Entry and exit anti-bacterial gel</p>	<p>All staff and players to be reminded on a regular basis to wash their hands for 20 seconds with water and soap</p> <p>Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice</p> <p>All staff, players, spectators etc to use</p>			

		to be provided & used by players, spectators and staff.	anti-bacterial gel on entering and leaving the sessions			
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	<p>Anyone else who physically comes in contact with staff in relation to academy activity</p>	<p><u>Cleaning</u> Ensuring that the Venue is frequently cleaned and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as cage gate handles, door handles where indoor entry is required, toilet areas, reception area using appropriate cleaning products and methods.</p> <p>Staff to ensure that training equipment is cleaned and disinfected on a regular basis using antibacterial disinfectant spray as per the FA guidance.</p> <p><u>Social Distancing</u> Working with the venue to ensure social distancing procedures are in place - Reducing the number of persons in any area to comply with the 2-metre (6.5 foot) gap</p>	<p>Rigorous checks will be carried out by managers to ensure that the necessary procedures are being followed</p> <p>Guidance for disposal of tissues, PPE, cleaning items: they should be placed in double-bagged refuse sacks and left for 72 hours before placing in the usual waste collection bins.</p> <p>Staff/players to be reminded on a daily basis of the importance of social distancing both in the workplace and outside of it – this forms part of the daily Induction from the First team staff, student coach or academic staff</p> <p>Line manager - checks to ensure this is</p>			
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			adhered to			
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		<p>recommended by the Public Health Agency</p> <p>All venues should have introduced socially distanced entry/exit system that adheres to the government guidelines. The venues should also have clearly visible distance floor markings, tape and/or banners or graphics to the same purpose. Where possible, outdoor entry/exit is the best practice.</p> <p>A copy of all venue risk assessments has been obtained prior to recommencing the sessions, and these have been incorporated within this risk assessment.</p> <p>Taking steps to review session rotas including start & finish times/rota patterns etc to ensure the number of staff on site both complies with safeguarding practice and also government guidelines on permitted group sizes.</p>	<p>Internal communication channels and cascading of messages through Line managers will be carried out regularly to reassure and support staff/players in a fast-changing situation</p>			
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		<p><i>Current guidelines 01/06/20 state 1 coach to 5 players.</i></p> <p>More time will be allowed for arrival/departure to/from centres for staff to risk assess, clean and prepare sessions.</p> <p>Session plans have been reformatted to ensure that all training sessions follow FA Guidance.</p> <p>All venues should have implemented safe practice for car parking to reduce distance where possible.</p> <p>Players and spectators will have been advised to expect longer registration/de-registration times so that players can enter/exit sessions in the safest way possible, considering social distancing and sanitising requirements at all times.</p>				
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		<p>Where possible, venues will have clearly marked spectator zones taking into consideration the 2m distance government guidance.</p> <p>Where this is not possible, spectators will be asked to wait in their vehicle until the end of the session.</p> <p>For regular meetings or training events, Conference calls to be used wherever possible instead of face to face meetings.</p> <p><u>Wearing of Gloves</u> Where Risk Assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these will be provided. Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely. FA guidance does not include the use of gloves. This is</p>	<p>Staff to be reminded that wearing of gloves is not a substitute for good hand washing</p>			
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		<p>optional, but gloves will be available should staff choose to wear them.</p> <p><u>PPE</u> Where PPE is a requirement for risks associated with the work undertaken, appropriate equipment including gloves, masks and anti-bacterial gel will be provided.</p> <p>FA Guidance is that the following items are mandatory: Anti Bacterial Hand Sanitiser Gel and Anti Bacterial Disinfectant Spray for equipment</p> <p>The following PPE items are optional should staff chose to wear them: Face Masks/Coverings and Disposable Nitrile Gloves.</p>	<p>Assigned coach (Nigel Keogh) is responsible for the reporting of PPE stock control and must notify the Operations team should their stock levels run low and thus require additional stock to be ordered.</p>			
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		<p><u>Symptoms of Covid-19</u></p> <p>If anyone becomes unwell with a new continuous cough or a high temperature in the workplace they will be sent home and advised to follow the stay at home guidance. Line managers will maintain regular contact with staff members during this time.</p> <p>If advised that a member of staff or public has developed Covid-19 and were recently on our premises (including where a member of staff has visited other work place premises) the Directors of the workplace (BFC) will contact the Public Health Dept and inform UOD</p> <p>Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.</p>	<p>Line managers will offer support to staff who are affected by Coronavirus or has a family member affected</p> <p>Communicate with players to ensure isolation & support if required.</p> <p>Guidance of the governments track and trace MUST be advised and adhered to immediately</p> <p>Impress on spectators/visitors the fact that it's everyone's responsibility to take steps to combat the spread of the virus and that people should themselves risk assess whether they wish to attend.</p> <p>Advise people not to attend if they have the virus or are displaying symptoms, or are feeling generally unwell.</p>			
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		<p><u>Vans</u> Staff should not share vehicles or vans, where suitable distancing cannot be achieved and must wear PPE.</p> <p><u>Mental Health</u> Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help</p> <p><u>Safeguarding</u> Usual Best Practice Safeguarding will always be used during the sessions.</p> <p>Due to social distancing and safeguarding, spectators and players should plan accordingly when considering toilet breaks. Where possible, visits to the toilet should be made prior to the start or after the end of the</p>	<p>Regular communication of mental health information and open door policy for those who need additional support.</p>			
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		<p>sessions. Regular cleaning of toilet facilities will be carried out by venue staff.</p> <p>Where possible it is recommended that players only travel to/from sessions with spectators belonging to their own household due to social distancing guidelines. One spectator only per household is recommended.</p>				
		Provide signage so people can				

		<p>find their destination quickly.</p> <p>Review how people normally walk through the facilities and adjust this to reduce congestion and contact between users.</p> <p>Regulate the entry to the ground to avoid overcrowding.</p> <p>Apply social distancing markings where possible to the turnstile entrances/toilets/and the queues to the bars & food outlets.</p> <p>Where necessary install one-way arrow markings to help foot traffic flow management.</p> <p>Where practicable use single direction to avoid congestion i.e. one-way only entrances/exits.</p> <p>Manage use of toilet facilities to avoid congestion</p>	<p>Monitor the effectiveness of all measures introduced, especially at peak times. Be prepared to adjust accordingly.</p> <p>Train workers to promote compliance to facility users.</p> <p>Train workers to report / deal with issues of non-compliance.</p>			
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		<p>Turnstiles/Shop/Canteen/Bar</p> <p>Maintain Social Distancing with floor markings signage and staff management,</p> <p>Avoid Congestion by restricting numbers passing through entry gates</p> <p>Promote Good Hygiene by use of sanitisation points.</p> <p>Obtain contact details of everyone for track and trace purposes</p> <p>Shop</p>	<p>Stewards/staff/volunteers managing: queuing, turnstile admission to wear appropriate PPE.</p> <p>Open all Turnstiles where possible</p> <p>Markers outside ground to encourage social distancing whilst cueing</p>			
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		<p>Maintain social distancing.</p> <p>Promote good hygiene.</p> <p>Spectator toilets</p> <p>Maintain social distancing.</p> <p>Avoidance of congestion.</p> <p>Promote good hygiene.</p> <p>BAR</p> <p>Maintain social distancing.</p> <p>Avoidance of congestion.</p> <p>Promote good hygiene.</p> <p>Main stand</p>	<p>Restrict numbers admitted to a maximum of two customers, whilst maintaining social distancing.</p> <p>Deny people the opportunity to try on the merchandise.</p> <p>Stewards/staff/volunteers managing: queuing, numbers entering using a simple one out one in system.</p> <p>Signage put up to promote good handwashing/sanitizing</p> <p>Staff to wear appropriate PPE.</p> <p>Stewards/staff/volunteers managing the queuing.</p> <p>Work surfaces to be sanitised regularly.</p>			
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		<p>Maintain social distancing.</p> <p>Avoidance of congestion</p> <p>Promote good hygiene</p> <p>Railway End and RD's Den</p> <p>Maintain social distancing.</p> <p>Avoidance of congestion</p> <p>Promote good hygiene.</p> <p>Promote free movement.</p> <p>Canteen</p>	<p>Occupancy numbers to be restricted in accordance with both Government social distancing requirements.</p> <p>One way system in place for entry and exit of the main stand</p> <p>No standing to be permitted in the gangways.</p> <p>Movement monitored by stewards.</p> <p>Social distancing markers.</p> <p>Stewards to monitor and manage.</p> <p>Introduce regular cleaning of handrails on stepped gangways.</p>			
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		<p>Maintain social distancing.</p> <p>Avoidance of congestion</p> <p>Promote good hygiene.</p> <p>Media Area</p> <p>Number of Spectators (Limited to 600)</p> <p>NHS Track & Trace app</p>	<p>Social distancing markers introduced to control queuing; to be monitored and managed by a steward.</p> <p>Users encouraged to practice social distancing and to use sanitiser</p> <p>Spectators encouraged to pre-purchase and collect tickets to avoid cueing/over crowding around entrances to the ground</p> <p>Following guidance changes NHS QR code posters will be placed around all necessary points of the ground entry and exits (Manual track & trace still used for indoor areas and those who cannot access the app)</p>			
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